

W-9 Instructions

W-9 forms can be picked up at any business office supply, or on the IRS website.

This form is to be filled out upon request from a Donor writing us a check or donating large amount of merchandise and wants a tax write off.

On the form please fill out accordingly.

Name: Back Country Horsemen of Idaho Foundation

Business Name: Your chapters name / the name of contact person from your chapter who contacted the donor.

Check Appropriate Box: DO NOT CHECK ANY BOXES ON THIS LINE

Address: Your Chapter Address

City, State and Zip Code: Your Chapter information

Social Security Number: LEAVE BLANK

Employee Number: enter 820510506 which is for the Foundation

Signature of the U.S. Person: Signature of your Chapters Foundation Director

Date: Date of request